

Call for Proposals
PA Theory 2019
The 32nd Annual Meeting of the Public Administration Theory Network

The Board of Directors of the Public Administration Theory Network requests proposals for hosting **PA Theory 2019**, the 32nd Annual Meeting of the Public Administration Theory Network.

Since 1988, the PA Theory Network has gathered together top theoreticians, researchers, and practitioners to discuss and share research on matters of governance, administration, policy, justice, and ethics. The conference is typically held in late spring and attracts between 75 and 150 attendees.

Recent host sites include Laramie, Wyoming (The University of Wyoming); San Antonio, Texas (University of Texas, San Antonio); San Francisco, California (University of San Francisco); Vancouver, British Columbia; Miami, Florida (Florida International University); and South Padre Island, Texas (University of Texas, Brownsville).

Criteria for selection will include the following:

- **Location:** quality of conference site and lodging, ease of travel, quality and quantity of space for breakout and plenary sessions, proximity to campus.
- **Institutional support:** Financial and staff contributions toward the conference.
- **Dates** for the conference in the proposal. It will be important that the meeting not conflict with holidays or other conferences attended by members.
- **Costs and convenience** to attendees: Information regarding hotel rates, registration, airport accessibility, public transportation, etc.
- **Distinction of site:** May include attractions, ways that the site will feature the Network, how it could contribute to expanding the reach of the Network to new members and attendees.

The schedule for submission and selection is as follows:

Sept. 15, 2017	Request for Proposals opens
Dec. 15, 2017	Proposal period closes
Jan. 15, 2018	Selection by Committee and notification to all submitting institutions

The Network will create a website for the conference and, in conjunction with the site committee, maintain the site. The conference will be referred to in all electronic and printed material as PA Theory 2019 at [University Name].

The PA Theory 2019 Site Selection Committee consists of

Roy L. Heidelberg, Louisiana State University (Chair)
Gary Marshall, University of Nebraska—Omaha
M. Verónica Elías, University of Texas—San Antonio
Juniper Katz, University of Colorado, Denver



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Submission Details (electronic submissions preferred)

Please provide the following information in your application:

1. Name of proposed host institution:
2. Proposed Coordinator: Name, title, mailing addresses, telephone numbers, and email addresses.
3. Tentative Planning Committee: Names, titles, mailing addresses, telephone numbers, and email addresses.
4. Tentative agenda for the program and dates of the conference. Dates should avoid conflicts to the extent possible.
5. Estimate of number of participants who can be accommodated.
6. Description of the facilities where the conference will be held:
 - a. A description of the facilities (e. g., on or off campus, room capacity, disability access to the meeting place).
 - b. Include details on room layouts for sessions, available technology, special features, etc.
 - c. Hotel accommodations for conference attendees. Provide details regarding the quality, location and cost to participants of hotel accommodations. Indicate whether/when hotel accommodations have been/will be blocked for the proposed dates given.
7. Budget estimate that includes
 - a. Estimated conference registration fees and costs for attendees.
 - b. Site costs
 - c. Meal costs
 - d. Speaker costs (keynote speaker, lunch speaker, etc.)
 - e. Institutional commitments and capacity (e. g., financial staff/human resources, in-kind commitments, etc).
8. Details on arrangements for transportation and costs to participants both to and from airport(s), and, if needed, between the hotel and meeting place during the conference.
9. Distinctive elements (for instance, thematic elements; hospitality) that potential hosts may choose to emphasize.
10. Prior personal or institutional experience in hosting conferences of this nature.
11. Documentation of institutional commitment to support the event from the appropriate Dean, Director, program head, budget officer or university official.

Submit your applications to

Roy L. Heidelberg
Louisiana State University
Royh@lsu.edu
225-578-1397 (office)

The deadline is **December 15, 2017**

